

Important Dates to Remember

- * Oct 14&15— Fall Break
- * Oct 19-Nov 23—Fall window for NCE Exam
- * Nov 1— Deadline for Spring 2020 practicum and internship applications



Happy October! Here in this month's newsletter you will find a lot of helpful information. There are important dates, deadlines, information about practicum and internship, plus other valuable items you will need to know.

Be sure to visit our website for the most current information.

www.coecounseling.eku.edu



Due to issues with the A/C it has been very cold in the building. Be prepared by bringing a jacket or sweater to class with you.



Helpful Hints & Handy Tips to Make Your Student Experience Easier

Who is my advisor?

Clinical Mental Health

A-F Crouch, L.
G-O Engebretson, K
P-Z Spiers, A

School Counseling

A-H Romagnolo, S
J-Z Jeon, M

Doctoral Students

A-Z Sommer, C

- ◆ ***ALWAYS check your email.*** Students frequently call the office in a panic because of information they either didn't receive in class, or a deadline that was missed (including exit exams and graduation requirements – ***YES that kind of important stuff***), because he/she didn't read the email. This is how we best communicate with you. If you are not receiving emails from the office, check your junk or spam file
- ◆ ***Keep electronic copies of ALL syllabus and practicum/internship paperwork.*** Treat them like you would your personal tax information. You will need them later for licensure and job applications.
- ◆ ***When in doubt, ASK!*** You are never a bother to your instructor or the COU Office. It's better to ask than to be anxious and stressed.
- ◆ ***Get to know your advisor.*** We all have questions! Your advisor is here to help you answer program and course questions, plan your time and maximize your efforts wisely. Make that appointment!



A message from Dr. Shannon Romagnolo
**Be Inclusive This Halloween
with the Teal Pumpkin Project**



Trick-or-treating is a fun Halloween pastime for many children but participating can be challenging for those who use feeding tubes or who live with food allergies, Celiac disease, diabetes, and other health conditions. To make Halloween more fun and inclusive for all children, the organization Food Allergy Research and Education (FARE) initiated the Teal Pumpkin Project to let trick-or-treaters and their parents/guardians know which homes offer non-food treats. Participating is easy—place a teal pumpkin in front of your home and be sure to have non-food treats available (kids love glow sticks, spider rings, pencils, stickers, etc.). You can still have candy as well, just be sure to keep it in a separate bowl and to only handle your non-food treats with clean hands. You can purchase an artificial pumpkin in teal at many retailers, or you can paint your own. You can also add your home to the Teal Pumpkin Map Project at: <https://www.foodallergy.org/education-awareness/teal-pumpkin-project/map>

**Are you a school counseling student who is still in
need of a practicum or internship site for Spring
2020?**

If you are a school counseling student looking for a practicum or internship site for Spring 2020, George Rogers Clark High School in Winchester is looking to bring on an ECU practicum or internship student. Students who have completed their practicum/internship at GRC in the past have had wonderful things to say about it, and one of our recent graduates was even hired here after completing her internship in fall 2018! GRC requires an in-person meeting with candidates and that potential practicum students/interns have consistent availability each week. If you are interested in being considered, please contact Ms. Jennifer Mink, GRC school counselor, at jennifer.mink@clark.kyschools.us

Important!

The deadline to apply for Spring 2020 practicum and internship is **Friday November 1st!** You need to have your application, site/site supervisor guidelines, and proof of insurance into the office by this deadline for approval. Even if you are staying at the same site and no information has changed **you still need to send in these items every semester.** You can find all of the needed forms and information on our website. Follow the link below. If you have any questions or concerns please contact the COU office.

<https://coecounseling.eku.edu/practicum-internship-pi-masters-students>

How to request an override

The single, most common question in our office is, "*How do I request an override?*" It's very easy. Follow these simple steps:

1. Contact the instructor to request permission to be in the course. Be aware it is at the instructors discretion to grant the override.
2. Once permission is granted, email the following information to Susan Rice, Administrative Assistant (**susan.rice@eku.edu**)
 - Student ID#
 - Course #
 - CRN #



Do you need help with Taskstream? Contact Daryl Six in the IT Dept. He is best able to help you.

Email is best. daryl.six@eku.edu

IMPORANT EXAM INFORMATION



NCE EXAM

**Testing window for the fall is from October 19, 2019-
November 23, 2019.**

The NCE Exam is the licensure and certification exam for students who will/have graduated. Students may take the NCE toward the end of their master's program OR within one year from your graduation date. Eligible students should have already registered for the exam. Students need to register through the NBCC website. Things will be a little different this year and students will not be taking this exam on campus but at a testing site on their chosen testing date. All of this information will be provided through the NBCC site after registration. If you have questions or concerns, please contact Dr. Charles Myers, Program Coordinator.
Email: charles.myers@eku.edu

