

Summer Internship in School Counseling Required Verification of Site Criterion Form

In order for a site for school counseling to be approved for a summer internship placement, the following criteria must be demonstrated and certified by both the site supervisor (counselor who will provide student supervision of the counseling student and by the summer program school administrator responsible for the program. They must generally verify that that the supervised internship will be in the student's designated program area of school counseling, begun after successful completion of practicum. They must also generally assure that the internship experience will reflect the comprehensive work experience of a professional counselor appropriate to the designated program area of school counseling.

In addition they must verify by their signature below that the student's internship includes all of the following:

That the site will be part of a school district that has a guidance services plan that includes the summer activities the student will be working in:

This must be verified by the site supervisor and the school administrator responsible for the program in writing before the experience is approved and must include the opportunity to work with students that are a part of the school district and that would be receiving services in the summer program this experience is set in.

NAME OF SCHOOL DISTRICT: _____

NAME OF SITE SUPERVISOR (School Counselor): _____

ADMINISTRATIVE SUPERVISOR: _____

Weekly interaction that averages one hour per week of individual and/or triadic supervision throughout the internship, performed by the on-site supervisor who holds a valid school counseling certificate, who is on-site and available the full 12 week term and who is responsible for directing the school counseling program in which the internship take place.

The qualified supervisor must verify that the experience is one where school counseling activities are a part of the experience and that these experiences are under their guidance throughout the time of the internship.

An average of 1 ½ hours per week of group supervision provided on a regular schedule throughout the internship and performed by a program faculty member.

Internship student will participate fully in the 12 week internship experience and will have site based experience for the full 12 weeks.

ASSIGNED UNIVERSITY SUPERVISOR WILL CONFIRM THE FOLLOWING:

That the experience will provide the opportunity for the student to become familiar with a variety of professional activities and resources in addition to direct serve (e.g., record keeping, assessment instruments, supervision, information and referral, in-service and staff meetings) that are a part of a school guidance plan.

The student will do activities that are normally part of the regular school year.

That the site will provide the opportunity for the student to develop program-appropriate video recordings for use in supervision or to receive live supervision of his or her interactions with clients.

That the evaluation of the student's counseling performance will be completed throughout the internship, including documentation of a formal evaluation after the student completes the internship by a program faculty member in consultation with the site supervisor.

These are the minimum expectations required for the site to be approved for a summer internship in School Counseling and these are confirmed as in place for this experience by the signatures listed below.

Site Supervisor Signature (School Counselor) _____

School Counseling Certification Held _____

Years of Experience as a School Counselor _____

Administrative Supervisor Signature _____

Date: _____

Student Intern Signature _____